



AGREEMENT AND PERMISSIONS BOOKLET



Staff, Parents and Children Working Together Policy

Home – School Agreement 2021 -2022

At Vernon Terrace Primary School we want our children to have the best education possible in a friendly and calm school environment. We all need clear guidelines so that we can communicate in a positive way.

With an attractive environment we can take pride in the children's work and promote best behaviour throughout the school. The less distractions there are, the easier it is for our children to learn.

We want everyone - adults and children to feel secure and safe from physical and/or verbal abuse. To make school a happy setting everyone needs to co-operate and support one another. Teachers, parents, governors, children, the community and visitors to school all have different responsibilities and parts to play in making the school work.

This agreement is a contract between all those involved in the school.

Staff Responsibilities

- Know our children as individuals.
- Provide a challenging and balanced curriculum.
- Provide a happy, caring, stimulating and well organised environment.
- Inform and communicate effectively with both children and parents.
- Help the children to learn and live together regardless of race, gender, physical or mental disabilities and background.

Children Responsibilities

- For all children to listen to and follow instructions when asked.
- For children to do their best.
- To know and follow the school rules.
- To treat others with respect and to be polite, friendly and helpful.
- To speak to an adult if worried or to help resolve problems.

Parent Responsibilities - These include the following:

- To help your child with homework making sure that it is completed and returned to school on time.
- To ensure that your child's behaviour is good throughout school life.
- To ensure a safe arrival and departure from home to school.
- To attend meetings when appropriate and respond to school correspondence.
- To update information:
 - Emergency contacts (update whenever there is a change of phone number)
 - Medical background
 - Changes at home etc

Negotiation is encouraged. Parents should encourage this and support the school. 'If they hit you, hit them back' causes great confusion to children. Revenge is not a substitute for assertion and negotiation. Abuse of any kind – physical or verbal is not acceptable at Vernon Terrace Primary School (from children or adults).

Attendance

- Regular attendance at school is essential.
- Children must be in school and punctual every day.
- Keeping your child off school with minor ailments such as a headache or slight cold is not acceptable.
- We may ask for a doctor's certificate if your child is absent.
- You must notify the school of any absence before 9.00am and follow up with a note afterwards.
- Your child may lose their school place if they are absent for 4 weeks.
- You may be fined for taking time off during term-time.

OUR SHARED EXPECTATIONS

All parents have received a copy of the school rules – it is important that we share this with our children and explain what is expected of them, including the following:

- To follow the school rules
- To work hard to the best of their capabilities
- To be responsible for their own actions and to accept the consequences

It is important that we all know our responsibilities.

- To let disagreements rest and not carry a grudge
- Not to retaliate to an injury, actual or imagined, with abuse. Negotiation is encouraged.
- To accept that the teacher or any other adult in charge must have the last word as the person with overall responsibility

This policy is for everybody's benefit.

It is essential for a happy and successful school.



e-safety 2021 - 2022

As part of an enriched curriculum your child will be accessing the internet, e-mail and personal on-line space via Talk Straight Limited.

In order to support the school in educating your child about e-safety (safe use of the internet), please read the rules below with your child then sign and return the attached slip.

In the event of a breach of the rules by any child, the e-safety Policy lists further actions and consequences, should you wish to view it.

These rules provide an opportunity for further conversations between you and your child about safe and appropriate use of the Internet and other on-line tools (e.g. mobile phone), both within and beyond school (e.g. at a friend's house or at home).

Should you wish to discuss the matter further please make any appointment to see me.

Yours faithfully,

J Cassiano

J Cassiano
Head teacher

These rules help us stay safe on the internet.

KEYSTAGE 1

- We only use the internet when an adult is with us.
- We can click on the buttons or links when we know what they do.
- We can search the internet with an adult.
- We always ask if we get lost on the internet.
- We can send and open messages with an adult.
- We can write polite and friendly emails or messages to people that we know.

KEYSTAGE 2

- We ask permission before using the internet.
- We only use websites that an adult has chosen.
- We tell an adult if we see anything we are uncomfortable with.
- We immediately close any webpage we are not sure about.
- We only e-mail people an adult has approved.
- We send e-mails that are polite and friendly.
- We never give out personal information or passwords.
- We never arrange to meet anyone we don't know.
- We do not open emails sent by anyone we don't know.
We do not use internet chat rooms.



Photographs

To ensure we are complying with current regulations, we need to seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again.

At Vernon Terrace Primary School we sometimes take photographs of pupils. We use these photos in the school's prospectus, on the school's website and on display boards around school.

We would like your consent to take photos of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Copyright permission

I understand that I am giving permission for my child's photograph or video image to be used either in paper or electronically, for school and curriculum purposes only and may be used for displays, promoting a positive image of the school, newsletters, press releases, and that my child's name will not be included in published images.

Internet Access

I understand that I am giving permission for my child to access the internet, under supervised and unsupervised use of computers on the school site. My child will be issued with clear guidelines issued by the teachers.

Sex Education

I understand that I am giving permission for my child to receive sex education based on guidelines issued by the government.

Data Exchange

I understand that I am giving permission for my child's information to be shared with approved agencies.

School Visits

I understand that I am giving permission for my child to attend visits to premises, other than Vernon Terrace, on educational/educational residential visits. I will be informed of the destinations, days, dates and payments of each visit. I MUST write and inform the school if I do not wish my child to attend a particular visit. I also agree that on occasion, when the weather permits, the staff could take my child on a spontaneous short walk around the local community.